

Reg./0001/2025/ICC/002

19.04.2025

OFFICE ORDER

INTERNAL COMPLAINT COMMITTEE

The **Internal Complaint Committee (ICC)** on 'Sexual Harassment of Women at Workplace' is being re-constituted as per the UGC Gazette Notification REGD No.D.L-33004/99 dated 02 May, 2016:

S.No	Name	Designation
A Presiding Officer who shall be a woman faculty member employed at a senior level		
1	Dr. Tripti Sharma, Associate Professor, School of Management	Presiding Officer
Two Faculty Members		
2	Dr. Arti Sharma, Assistant Professor- Senior Scale, School of Law	Member
3	Ms. Ahana Ganguly, Assistant Professor, School of Mass Communication	Member
Two Non-Teaching Employees		
4	Mr. Jagjit Singh, Deputy Registrar	Member Secretary
5	Ms. Gayatri Mohan, Sr. Office Assistant	Member
One member from amongst non-government organisations or associations committed to the cause of women or a person familiar with the issues relating to sexual harassment, nominated by the Executive Authority.		
6	Dr. Anwesha Sen Majumdar, Assistant Professor-Senior Scale, School of Mass Communication	Member
Three students, if the matter involves students, who shall be enrolled at the undergraduate, master's, and research scholar levels respectively		
7	Ms. Savita, Ph.D. Scholar, SoHM	Member
8	Ms. Tanuja Kumar Negi, MBA Program	Member
9	Mr. Khevan Chandna, BA.LLB Program	Member

The Internal Complaint Cell shall have the following objectives:

- Prevent discrimination and sexual harassment against women, by promoting gender amity among students and employees;
- Deal with cases of discrimination and sexual harassment against women, in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment;
- Recommend appropriate punitive action against the guilty party to the Vice Chancellor;
- Make recommendations to the Vice Chancellor for any changes/ elaborations in the Rules for employees and students, to make them gender just and to lay down procedures for the prohibition, resolution, settlement and prosecution of acts of discrimination and sexual harassment against women, by the students and the employees;

Under approval of the Competent Authority.


REGISTRAR

Circulation: All Concerned Members

Copy to:

- Office of the Vice Chancellor
- All Deans/Faculty & Staff Members
- University Academic Cell
- Sr. ICT Officer (to upload on University website)
- HR Office
- Office File